



Kiel eSchool Governing Board Meeting Minutes September 22, 2022 Via Zoom

In the absence of a president, the meeting was called to order by Principal Scovell-Muraski

Secretary Report: On a motion by Treasurer Reiter and a second by Member Mogenson, the minutes were unanimously approved after tweaking by Treasurer Reiter.

Treasurer Report

Treasurer Reiter issued thanks to district Director of Finance and Facilities, Charles Achter for his guidance in providing the information. Due to the unanticipated growth in enrollment both the operating sources and operating expenses were higher. Non-capital equipment budget was lower than expected because so many students had their own laptops/computers and didn't need Chromebooks. This was true in both the eSchool and BTLVA, though more dramatic in BTLVA. The non-instructional salaries were higher than expected due to the addition of the registrar/secretary position. This year we had a surplus of \$380,000 which was just slightly less than the previous year which was closer to a half million dollars. On a motion by Member Palmer with a second by Member Mogenson, the treasurer report was unanimously approved.

**Kiel Area School District
Charter School Financial Summary
As of June 30, 2022**

	BTLVA		eSchool		KASD Combined Charter Schools	
	Actual	Budget	Actual	Budget	Actual	Budget
<i>Operating Sources</i>						
State and Local Aid	\$ 320,347.00	\$ 172,415.00	\$ 151,610.00	\$ 57,127.00	\$ 471,957.00	\$ 229,542.00
Partnership Agreement Enrollment	664,599.40	571,833.75	623,858.45	526,087.05	1,288,457.85	1,097,920.80
Total Operating Sources	984,946.40	744,248.75	775,468.45	583,214.05	1,760,414.85	1,327,462.80
		132.3%		133.0%		132.6%
<i>Operating Expenses</i>						
Instructional Salaries	\$ 218,500.00	\$ 244,000.00	\$ 198,257.82	\$ 150,000.00	\$ 416,757.82	\$ 394,000.00
Non-instructional Salaries	72,538.98	29,420.16	64,379.24	58,840.12	136,918.22	88,260.28
Employee Benefits	52,749.82	37,039.44	55,645.01	48,637.30	108,394.83	85,676.74
Purchased Services	78,220.49	85,000.00	13,273.21	3,000.00	91,493.70	88,000.00
Employee Travel	665.87	500.00	1,386.08	1,000.00	2,051.95	1,500.00
Supplies	37,243.93	16,500.00	248.72	1,500.00	37,492.65	18,000.00
Instructional Media	6,257.65	4,000.00	978.97	8,000.00	7,236.62	12,000.00
Non-Capital Equipment	3,403.62	58,450.00	220.00	5,500.00	3,623.62	63,950.00
Pupil Dues & Fees	365.20	-	365.20	-	730.40	-
Total Operating Expenses	469,945.56	474,909.60	334,754.25	276,477.42	804,699.81	751,387.02
		99.0%		121.1%		107.1%
Total Budget Surplus/(Deficit)	\$ 515,000.84	\$ 269,339.15	\$ 440,714.20	\$ 306,736.63	\$ 955,715.04	\$ 576,075.78
		191.2%		143.7%		165.9%

Between The Lakes Virtual Academy Report

Enrollments:

BTLVA Total: 58 students

K-2 = 7 students

3-5 = 10 students

6-8 = 41 students

Offline Students: 19 (10 families, two pending/considering). 7 in-district and 12 open enrolled offline students

PD: Held August 8-9 Oshkosh

Offline students are enrolled in our district or open enrolled to our district but following a home school model with some resources provided by our school. The BTLVA receives funding from the state for these students. Our Family Teacher Liaison provides oversight of the home school curriculum and assessment.

Kiel eSchool Report

Enrollments:

Full Time Students: Kiel eSchool

9th grade = 14

10th grade = 13

11th grade = 37

12th grade = 41

There are currently 192 part-time course enrollments at the high school.

Partners: 15 (3 new, 13 did not return)

Brown Deer = 4

Freedom (new) =1

HNR = 0

Winnecone (new) =5

Hillsboro = 1

Marinette (new) = 27

Hustisford = 1

Whitefish Bay = 6

Mishicot = 2

Weston =0

Osseo - Fairchild = 2

West DePere = 11

Portage = 29

Twin Lakes =1

Pulaski = 29

Jen Owen reported that she has developed strong supportive relationships with the returning districts.

Old Business

- Partnerships – reached out to departing partners for feedback
- We are updating and enhancing our website and social media
- Streamlined materials distribution process with customer service in mind. Shout-outs to Jen and Sandy for seamlessly sending materials directly to families of partner schools

New Business

- New President Needed as Doug Hamm is stepping down
Some discussion about who could replace him. Dennis Dederling agreed to step up and serve as president. We will need to add at least one new voting member. Sue Steiner would consider an advisory role. Other possibilities include: Dario Talerico, Sue Stan, Heidi Smith, Mary Adelman, and Fred Muermann. Jen suggested looking into business partners from the physical school who might be interested. She will be looking into names.
- DPI Visit– October 11

Need Volunteers to represent board for 90 minute focus group on that day. (Can provide questions ahead of time!). Members Reiter and Dederling are planning to attend. Member Palmer will be available if needed.

- WRCS training with Nick Petrasky– good dates? (Picking a meeting day– not 11/14)

Professional Development Workshop possible topics:

Consider a perception survey of eschool

School population, full district population, or/and conducting exit interviews to monitor student/parent satisfaction with the goal of maintaining and increasing student enrollment

Present Governing Board reports to school board meetings periodically

Determine methodology for documenting proof of student learning and responsible charter finances, which would include a treasurer's report on how grant \$\$\$ is being spent

Examine where we stand on the 8 "Key Board Responsibilities" identified in the slide show

Complete the diagnostic tool survey provided by Nick in slide show

Consider having Board members complete eCourses from WRCC

Adjournment On a motion by Member Palmer with a second by Member Mogenson the meeting was adjourned by unanimous agreement at 5:25 PM.

Vice President: Dennis Dederling

Secretary: Eileen Palmer

Treasurer: Elaine Reiter

Member: Don Mogenson