



Governing Board Minutes
April 13 , 2023 @ 4:30 PM
Via Zoom/ in person
<https://zoom.us/j/96954296821>

Call Meeting to Order: After considerable technical difficulties, all members were present and President Dennis Dederling called the meeting to order.

Secretary Report [March Minutes](#) On a motion by Dennis Dederling with a second by Elaine Reiter the minutes from the March meeting were unanimously approved.

Treasurer Report :

For the April budget report, Treasurer Reiter shared:

- Salaries and benefits have been paid to both BTLVA and eSchool support staff and teachers.
- \$5000 was paid to Florida Virtual School for access to coursework for BTLVA under purchased services.
- \$1000 purchase of non-capital equipment for home kits for BTLVA students and art supplies for offline students.
- The treasurer questioned Charles Achter about why the training amounts were placed in employee travel rather than coming from grant funds. He explained that they had been identified as a journal entry but not yet disbursed. He indicates that this money will be returned to the employee travel and taken from the grant at least in part.

On a motion by Eileen Palmer with a second by John Mitchell, the treasurer's report was unanimously approved.

Sarah Scovell-Muraski also shared a synopsis of the BTLVA grant expenses. She will also be speaking to Charles Achter on the coding of professional development expenses. All of the grant's marketing budget has been spent. She indicated that it was a worthwhile expenditure which will be discussed in greater length at the May meeting. The governing board will need to vote to take the administrator's salary from grant funds; this is allowable because her administrative job is in addition to her full time teaching position.. Expenses for employment of Jen Owen beyond her allotted full time hours, curriculum development expenses, and professional development expenses will need to come out of the grant funds by the end of the fiscal year (funds need to be obligated by 6/30 and liquidated by 9/30). Some "wish list" items may also be expended to insure that all funds are appropriately disbursed.

Between the Lakes Virtual Academy Report

Enrollments:

BTLVA Total: 83 students

K-2 = 8 students

3-5 = 12 students

6-8 = **63 students (+5)**

Kiel BTLVA Full-Time online = 27 (13 Resident (+3) + 14 open enrollments(+2))

Alternative open enrollments will be halted for the remainder of the 2022-23 school year at this point.

Open enrollment for summer school and fall 2023 are encouraged. Total enrollment for the 2022-23 school year exceeds the anticipated enrollment by approximately 20 students.

Kiel eSchool Report

Enrollments:

Full Time Students: Kiel eSchool

9th grade = 35 (+3)

10th grade = 24 (-2)

11th grade = 45(-2)

12th grade = 48; +4 early graduations

Partner School Information.

Enrollments:

Full Time Students: Kiel eSchool

9th grade = 35 (+3)

10th grade = 24 (-2)

11th grade = 45(-2)

12th grade = 48; +4 early graduations

Old Business

- Board Meeting Presentation
Presentation included information on current information and future plans as well as testimonials. The board was very supportive and received the information well.

New Business

- Budget amendment Proposal: Admin Salary Reimbursement
Elaine Reiter moved that we move \$50,000 from non-capital expenses to extended contracts/curriculum development to pay the administrator's salary since all of her hours are outside of regular contract hours. The budget amendment passed unanimously.
- [Lottery Policy](#) review Information was shared on the clear lottery policy that is needed as part of our grant though we have no need to utilize it at this time. The policy was presented for review of board members and will be voted on in May.
- Ideas: Adding learning coaches
Sarah Scovell-Muraski further discussed the possibility of adding learning coach(es) for which partner schools would pay an additional fee. She was looking for feedback/support

from the governing board. Elaine Reiter talked about the variability of need for support of students. Sue Steiner supported this idea as valuable to not only students but to the online teachers as well. Additionally, Sue provided some resources related to online coaches.

- Ideas: recruiting tour – 23/24 school year
Sarah Scovel-Muraski noted that they talked with other programs at the ASCD conference. They also would like to attend the four core curriculum area conferences and present or set up a booth to make professional contacts.

Future Agenda Items

How else can we grow?

Establish board goals [Board Goals Ideas: WRCCS Presentation](#)

Next meeting will be May 8, 2023 at 4:30 PM

June meeting June 12, 2023 at 1:00 PM

Sarah Scovel-Muraski is focused on “right sizing” teacher salaries. She will be working Dr. Ebert on this.

Adjournment

On a motion by John Mitchell and a second by Don Mogenson, the meeting was unanimously adjourned at 5:42 PM.